

Kenwood Terrace Homeowners Association

Board Meeting Minutes

Wednesday, November 6, 2019 at 7:00pm

Location: 5th Floor Community Room

1. Call to Order & Roll Call

Board of Directors present were Jerod Yates (President), Nirav Khara (Secretary), Gary Ambart (Auxillary), Daniel Han (Auxillary).

HOA members at large in attendance were Allen Babakhanloo (Unit 501), Ian (Unit 302) and Gina (Unit 402).

Meeting called to order by Jerod Yates.

2. Minutes from Board Meeting on Wednesday, September 4, 2019 were approved unanimously and Nirav signed the minutes officially as approved by the board.

4. Old Business

- a) Elevator maintenance report last time was not received yet from Elevator Service.
- b) Status on air-conditioner for elevator maintenance room is still in progress.
- c) Elevator pads are being ordered.
- d) Garage parking gate was inspected and was ok.
- e) Trash/Recycle Chute Auto Cleanser System needs to be looked at to see if it is properly being used and maintained.
- f) Fire inspection is complete by A&A.
- g) Wine Social had poor attendance in October, so we will wait till Spring or Summer before we attempt a social again.
- h) We had discussion and work on our **HOA House Rules** which took up the largest portion of our meeting time.

5. New Business

- a. New Landscaper hired and began on 11/6 to service us on Wednesdays.
- b. Need to order No Smoking Signs for the building from the City of Glendale.
- c. Our next board meeting will be Wednesday, January 15, 2020 at 7:00pm in the 5th Floor Community Room.

6. Jerod Yates adjourned the meeting.

These minutes were approved by the Board of Directors

Nirav Khara, Secretary

Today's Date